

JOB DESCRIPTION

Title: Live-in Care Worker

Responsible to: Care Manager

Job Description reviewed by: Senior Management Team

Date: 18th May 2016

Job Summary:

The employee will be responsible for the delivery of personal care and support to Services Users enabling them to remain living in their own homes for as long as they wish to do so, to act in a professional, caring respectful manner at all times. Encouraging empowerment and independence whilst following the Care and Support plan as agreed with the Clients. Giving clear concise feedback to the Care Office, the Client's family and other Health Professionals involved in the care package being delivered.

General Information:

Live-in Care workers are not on duty 24hours a day, they are entitled to a 2 hour break during the day.

This is usually taken in the afternoon but may be adjusted according to the Clients' needs. In the event the Clients cannot be left the Clients will provide a person to allow this the break to be taken.

Live-in Care workers are not expected to be On Call during the night and are expected to be able to retire once the Clients has been settled for the night. It is expected that the Live-in Carer worker be responsible for up to 2 calls during the night if required.

Duties and Responsibilities:

(These are examples only and not an exhaustive list)

To assist Clients with their personal care, nutrition and hydration preparation, domestic tasks, shopping and daily living support needs as required, enabling them to live as independently as possible within their own homes, to the agreed level detailed in their Care Plan.

Complete the Clients Care Plan frequently throughout the day recording accurate timings of daily routine and Medication assistance. Recording any visitors to the home professional or otherwise.

To assist Clients in any domestic tasks required to keep the home clean and hygienic at all times, carrying out laundry requirements.

To assist the Clients with shopping tasks, completing all financial records in the Care and Support plan. Adhering to Company Financial Policy.

Take responsibility for the security of the Clients home, checking identity of callers and asking Clients if they wish to receive them. Remain onsite until appropriate cover is in place before leaving – even in emergency situations.

Risk Assess before undertaking any tasks and assess the care needs of the individual.
Report any incidents or any emergency repairs required to the Care Office and family as laid out in the Care and Support plan.

Act in professional manner at all times. Maintain a professional and hygienic appearance and use Personal Protective Equipment as instructed i.e. Training, Supervisions and Risk Assessments.

Adhere to Health and Safety, Manual Handling and all other Company policies and procedures and the General Social Care Council Code of Practice at all times.

Maintain an awareness of Care Standards legislation and best practice within the Care Industry.

Attend review and appraisal meetings as and when required

Undertake regular Continual Professional Development

Register to professional organisations as and when legislation requires.

Maintain Confidentiality of the Company at all times

Demonstrate a professional working attitude

Demonstrate commitment to Continual Professional Development

Promote and act at all times in accordance with the Company's Equal Opportunities Policy